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OPPORTUNITY  
AWAITS

# MEMBER SERVICE DESK

## PART-TIME: STARTS IMMEDIATELY

The Eau Claire YMCA is looking to add to it's Member Service team. This team is responsible for working at our membership desk. Duties include selling memberships, signing people up for programs, scanning cards, answering phones, and being the first point of contact for YMCA members and guests. Staff will ensure that our members and guests have great customer service and all their needs are met.

### SHIFTS AVAILABLE:

- Monday–Thursday  
10 AM–3 PM, 2 PM–7 PM, & 4–9 PM
- Friday  
10 AM–3 PM, 3–8 PM
- Saturday & Sunday  
Rotating shifts from open to close available.

### KEY QUALIFICATIONS:

- Available and dependable for shifts
- Excellent interpersonal and problem solving skills
- Ability to connect with people of diverse backgrounds
- Previous customer service, sales or related experience is preferred
- Basic knowledge of computers
- Must be punctual and dependable for assigned shifts
- Positive attitude, good communication skills, team player, & professional
- Enjoy being around people, reliable, & adaptable
- CPR/First Aid Certification (within first 6 months of employment)
- 18 years or older



[CLICK HERE TO APPLY ONLINE](#)

**Eau Claire YMCA**

700 Graham Ave, Eau Claire, Wi 54701

715.836.8460 [www.ymca-cv.org](http://www.ymca-cv.org)

**CAUSE DRIVEN**

Work with passionate people  
and help make our community  
a better place!

**FREE**

Y Membership

**IT'S FUN!**

There is something  
new and exciting  
happening everyday!

**HOW TO APPLY:**

Fill out our general application on our website or email your resume to  
Andrea Nazarian, Member Service Manager at [anazarian@ymca-cv.org](mailto:anazarian@ymca-cv.org)

