



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

OPPORTUNITY
AWAITS

MEMBERSHIP DESK

PART-TIME: STARTS IMMEDIATELY

The Chippewa Falls YMCA is currently seeking a Front Desk Staff for the Monday & Thursday opening shift. This individual will be responsible for all front desk staff duties. Responsibilities include: opening and, membership sales, and membership check-in, greeting of members and use of the Daxko computer software. Additional membership related responsibilities include class sign-ups and membership renewals.

MUST BE AVAILABLE:

- Mondays, 4:45-8:00 AM
- Thursday, 4:45-8:00 AM

KEY QUALIFICATIONS:

- Available and dependable for shifts
- Excellent interpersonal and problem solving skills
- Ability to connect with people of diverse backgrounds
- Previous customer service, sales or related experience is preferred
- Basic knowledge of computers
- Must be punctual and dependable for assigned shifts
- Positive attitude, good communication skills, team player, & professional
- Enjoy being around people, reliable, & adaptable
- CPR/First Aid Certification (within first 6 months of employment)
- 18 years or older



[CLICK HERE TO APPLY ONLINE](#)

CHIPPEWA FALLS YMCA
611 Jefferson Ave, Chippewa Falls, WI 54729
715.723.2201 www.ymca-cv.org

CAUSE DRIVEN
Work with passionate people and help make our community a better place!

FREE
Y Membership

IT'S FUN!
There is something new and exciting happening everyday!

HOW TO APPLY:
Please submit your cover letter and resume to Linda Rushmann, Membership Director, at lrushmann@ymca-cv.org